

November 18, 2024

Customer Notice

CHRISTMAS AND NEW YEAR HOURS AT LYTTELTON PORT COMPANY

Season's Greetings from the LPC team!

As we head into the festive season, we'd like to share important details about operating hours at LPC sites over the Christmas and New Year holidays.

We encourage operators to proactively manage any potential post-holiday delays from increased volumes. To help minimise disruptions, we recommend trucking companies consider utilising LPC services throughout this period to better balance their operational needs.

If these schedule adjustments present any challenges, please contact us as soon as possible using the contact list provided.

We're committed to working closely with you to accommodate your needs to the best of our ability.

Date	LYTTELTON CONTAINER TERMINAL (LCT)	LCT VESSEL OPERATIONS	LPC CITYDEPOT	MIDLAND PORT	CUSTOMER SERVICES AND VENUS GATE OUT **
Mon, 23-Dec	NORMAL HOURS	NORMAL HOURS	NORMAL HOURS	NORMAL HOURS	NORMAL HOURS
Tue 24-Dec	CLOSE AT 2300HRS	CLOSE AT 2300HRS	CLOSE AT 1800HRS	0600 - 1630	0600 – 1800
Wed, 25-Dec	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Thu, 26-Dec	OPEN AT 0700	OPEN AT 0700	CLOSED	CLOSED	CLOSED
Fri, 27-Dec	NORMAL HRS RESUME	NORMAL HRS RESUME	0600 - 1800	0600 - 1630	0600 - 1800
Sat, 28-Dec	WORKING	WORKING	CLOSED	0600 - 1200	CLOSED
Sun, 29-Dec	WORKING	WORKING	OPEN 2200HRS	CLOSED	CLOSED
Mon, 30-Dec	WORKING	WORKING	NORMAL HOURS	NORMAL HOURS	0600 - 1800
Tue, 31-Dec	WORKING	WORKING	CLOSE 1800	0600 – 1630	0600 - 1800
Wed, 1-Jan	WORKING	WORKING	CLOSED	CLOSED	CLOSED
Thu, 2-Jan	WORKING	WORKING	CLOSED	CLOSED	CLOSED
Fri, 3-Jan	WORKING	WORKING	0600 – 1800	0600 - 1630	0600 - 1800
Sat, 4-Jan	WORKING	WORKING	CLOSED	0600 - 1200	0630 - 1500
Sun, 5 Jan	WORKING	WORKING	OPEN 2200HRS	CLOSED	CLOSED

****Please note that collection of vehicles from Lyttelton Port off car vessels will only be allowed during CSU operational hours for this period.**

MARINE SERVICES

Normal services will be provided 24 hours a day, seven days a week, throughout the Christmas and New Year period. However, from 1200 to 1400 on Christmas Day, services will be suspended so that marine staff can enjoy Christmas lunch with their families.

ADMINISTRATION – MAIN OFFICE

Our main office will close at 1700 on Tuesday, December 24th, 2024, and reopen at 0830 on Monday, January 6th, 2025.

CONTACT

Hours are subject to change, depending on your requirements. Please get in touch with us if you have any queries or concerns. We can be contacted by phone or email:

Harbour Control	(03) 328 7806
For LCT enquiries	Operations Supervisors (03) 328 7912 or LCTOps@lpc.co.nz
For CityDepot enquiries	Andy Walsh, CityDepot Site Operations Manager 021 2243221 or Andrew.Walsh@lpc.co.nz Mikey Pollock, Inland Ports Container Services Manager 021 191 8185 or Mikey.Pollock@lpc.co.nz
For MidlandPort enquiries	Rob Pape, Midland Port Site Manager 021 948 403 or Rob.Pape@lpc.co.nz Mikey Pollock, Inland Ports Container Services Manager 021 191 8185 or Mikey.Pollock@lpc.co.nz
For Customer Service enquiries	Grace Muller, Customer Service Team Leader, 021 580 269 or Grace.Muller@lpc.co.nz
For VBS, VENUS	03 328 7976 or vbs@lpc.co.nz
For Bulk Cargo enquires	Tony Simpson, Head of Bulk Cargo 027 416 7478 or Tony.Simpson@LPC.co.nz

Thank you for your support throughout 2024.

We look forward to working with you again in the New Year. Until then, have a safe and enjoyable holiday season.

Kind regards,

LPC Team